

New Student Admissions Procedures



Welcome to Xining International Academy (XIA). Thank you for your interest in sending your child to XIA. Please follow the admissions procedure and fill out the following form.

Admissions Procedure

1. The completed Student Application Form and Medical Form
2. One passport-size photo of the child
3. One copy of the child's passport and visa. One copy of each parent's passport and visa.
4. One copy of school records from the current school.
5. Application Fee of RMB 1,500 (non-refundable)

Student Information

Passport Name: _____
(Family Name) (Given Name)

English Name: _____

Sex: _____ Date of Birth: _____ Nationality: _____

Passport No.: _____ Type of China Visa: _____

Address in Xining: _____

Telephone No. (Both Parents or Guardian) _____

Parent/Guardian Information

	Father/Guardian	Mother/Guardian
Family Name		
Given Name		
Nationality		
Type of China Visa		
Employer/Profession		
Position		
Office Telephone No.		
Mobile No.		
Email Address		

Marital Status of Parents: ___Married ___Divorced ___Separated ___Widowed

Student lives with: ___Father ___Mother ___Guardian

Sibling Information (only those under 18 years of age)

Name	Date of Birth	Sex	Current School	Grade Level

Education History

School Name	City and Country	Grade	Dates Attended	Language of Instruction	Curriculum System (US, UK, others)

Has your child ever skipped a grade? Yes No

Has your child ever been in a gifted program? Yes No

Has your child ever been given additional learning support? Yes No

Has your child ever had a psycho-educational assessment or has a school recommended that your child have one done? Yes No

If you answer yes to any of the above questions, please give details:

Billing Information

Who will be financially responsible for the tuition and fees?

Parent Employer Other, please specify _____

Company Name:	Contact Person:
Address:	Tel. No

Terms of Acceptance

1. My child is expected to cooperate with the XIA staff and support the school rules and regulations as stipulated in the Parent/Student Handbook.
2. My child is allowed to receive instruction in faith-based values while he/she is studying at XIA. He/she is expected to participate in the full XIA program and curriculum.
3. Students, while at school, when on the XIA school bus or on organized field trips, are supervised by staff members and/or other responsible adults who will exercise all reasonable caution. Should an accident occur, the school is not liable for damages that may occur.
4. It is the responsibility of parents to ensure that students are covered by a comprehensive medical insurance policy during their time at XIA.
5. Tuition and fees are payable in accordance with the tuition/fee schedule for the year enrolled. Attendance privileges may be suspended or report cards withheld if all tuition fees and other payments have not been made on time.
6. Permission is granted to XIA to use student's photos in print or digital format on the school material, as well as on its websites. Discretion will always be a priority.
7. Parents are responsible for obtaining visas, resident permits and other legally required documentation.
8. All supporting documents provided to XIA are without omissions or falsification. In the event that the information provided has been deliberately falsified or omitted, XIA reserves the right to expel, at any time, an enrolled student.
9. I authorize XIA to contact the applicant's former school for the purpose of obtaining and/or verifying student records.

Signature of Father/Guardian _____ Date: _____

Signature of Mother/Guardian _____ Date: _____